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Instruction

APR 21 2017

Stanwood-Camano
SCHOOL DISTRICT

STANWOOD-CAMANO
SCHOOL DISTRICT

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School Stanwood AS Today's Date 4/10/17

Individuals/Group Involved Track & Field Number of Students TBD

Activity State tournament

Destination Tacoma

Departure Date 5/25/17 Return Date 5/27/17

Accommodations: Shilo Inn

Source of Revenue: Athletic general

Fundraising Activities _____

Individual Student Cost _____ Total Group Cost TBD

Insurance (special coverages) _____

Purpose of Trip (include educational value) To participate in the track & field state tournament

Has this trip been previously taken? yes If yes, when? last year

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

[Signature]
Signature of Initiator

[Signature]
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on May 2, 2017
 Approved

Superintendent or Designee Signature

Date